



TOWN OF CAPE ELIZABETH

PUBLIC WORKS DEPARTMENT

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To: Fort Williams Park Committee (FWPC) Members

From: Robert C. Malley, Director of Public Works 

Date: December 21, 2017

Re: **Charge for Commercial Passenger Vehicle FWPC Sub-Committee**

Per your request, I have re-formatted the charge of sub-committee as discussed at your December 21, 2017 meeting.

Sub-Committee Members: Jim Walsh, Joe Kozlowski and Jim Kerney

Staff Liaisons: Director of Public Works (or his/her designee) and PHL Gift Shop & Museum Director

Charge:

- Develop a long-term plan to manage visits of motor coaches, commercial vans and trolley to the Park, including, but limited to; consideration of pedestrian safety, traffic flow and vehicle calming measures.
- Review past and current data for motor coach, commercial vans and trolley visits to the Park.
- Review current drop-off and pick-up program for motor coach, commercial vans and trolleys.
- Review current fee schedule and revenue stream and consider adjustments, if deemed necessary.
- Finalize recommendations and submit draft report to FWPC by April 19, 2018